



NMSU Employee Council

New Mexico State University
MSC 3509
PO Box 30001
Las Cruces, NM 88003
empcouncil@nmsu.edu
<http://www.nmsu.edu/empcouncil/>

**New Mexico State University
University Board Annual Report
2011/2012
July 1, 2011 to June 30, 2012**

Official Name of the Board
Employee Council

Council Chair

At the regular February meeting, the Employee Council elects a chair and chair-elect. The chair serves a 2 year term: 1 year as chair and 1 year as past-chair. The chair-elect serves a 3 year term: 1 year as chair-elect, 1 year as chair, and 1 year as past-chair

2011/2012 Chair:

This listing identifies the Chair during the period of July 1, 2011 through June 30, 2012:
July 1, 2011 to February 8, 2012 – Steven Loring
February 9, 2012 to June 30, 2012 – Fred Lillibridge

2012/2013 Chair:

This listing identifies the Chair during the period of July 1, 2012 through June 30, 2013:
July 1, 2012 to February 13, 2013 – Fred Lillibridge
February 14, 2013 to June 30, 2013 – David Brockmeyer

Effective Date of Establishment:

Authorizing Body or Official:

The Employee Council is authorized by Board of Regents Policy. The Employee Council Bylaws can be found in NMSU Policy Appendix 1-E.

Type of Board:

Standing

Scope of Impact:

The Employee Council has a system wide scope of impact.

Purpose:

The Employee Council is an advisory body to the university President that investigates matters involving administrative policies and procedures and makes recommendations, and serves as a liaison for non-unionized and exempt staff to the university administration.

Authority:

The Employee Council is given its authority by the University President.



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Membership:

Members of the Employee Council consist of Regular university employees. In order to ensure comprehensive representation, members are elected from 3 representative groups: “Las Cruces Area” which includes the Las Cruces campus, Dona Ana Cooperative Extension offices, and Dona Ana Community College; “Community Colleges Outside Las Cruces Area” which include Alamogordo Community College, Grants Community College, and Carlsbad Community College; and “Others Outside of Las Cruces Area” which includes the Research Centers, Cooperative Extension offices outside of Dona Ana County, Albuquerque Center, and other remote facilities. Membership includes faculty, exempt staff, and non-exempt staff not represented by a bargaining unit with classification representation determined by demographic distribution per defined summary organization.

Elected members of the Employee Council serve staggered 3 year terms. An Election Committee is appointed by the Employee Council Chair each year to fill positions that are expiring. Nominations to the Employee Council are elicited from all personnel of each respective area that have terms expiring. Ballots with the names of those nominated are again sent to all personnel of each respective area to vote. Ballots are counted by the Election Committee with the Employee Council Chair notified of the results. In the case of a tie vote, the Employee Council membership will vote by secret ballot to determine the winner. In the event a member is unable to complete their term of office, the Employee Council membership will select an elected alternate from the same area and classification to fill out the term.

At the regular February meeting, Employee Council members elect a chair, chair-elect, and secretary/treasurer. The term of the secretary/treasurer is 1 year. The chair-elect serves a 3 year term: 1 year as chair-elect, 1 year as chair, and 1 year as past-chair. The chair serves a 2 year term: 1 year as chair and 1 year as past-chair.

Office Providing Administrative Support:

The Employee Council has a paid recording secretary. Other administrative duties are performed by the members of the council with support from the Office of the President.

Guidance Relating to Meetings:

The Employee Council conducts regular meetings on the 2nd Thursday of each month. The regular scheduled meeting for the month of May 2012 was canceled due to a high number of scheduled member absences and end-of-school-year activities required by member departments. A recommendation has been passed by the Employee Council membership to modify the number of meetings annually to exclude the May and December meetings in order to accommodate member department workload increases associated with end-of-semester activities. The following meetings were conducted during the past fiscal year:

July 14, 2011
August 11, 2011
September 8, 2011
October 13, 2011
November 10, 2011
December 8, 2011



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January 12, 2012
February 9, 2012
March 8, 2012
April 12, 2012
June 14, 2012.



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Membership:

The following is a listing of Employee Council regular and alternate members during the period of July 1, 2011 to June 30, 2012.

First Name	Last Name	Title	Email Address	Board Position	Classification	Employee Area	University Affiliation	College/Department
Cheryl	Archuleta	Admin Asst, Inter	carch@nmsu.edu	Alternate	Non-Exempt	Las Cruces Area	Senior VP for Admin & Finance	Business and Finance VP Office
Linda	Beavers	Admin Asst, Sr	libeaver@nmsu.edu	Member	Exempt	Community Colleges Outside of Las Cruces Area	Alamogordo C/C - Payroll/Personnel	ALCC
Roseanne	Bensley	Assoc Dir, Placement	rbensley@nmsu.edu	Member	Exempt	Las Cruces Area	Career Services	Vice Pres Stdnt Scs Dn Col Ext Lrng
Ellen	Bosman	Dept Head, Library	ebosman@nmsu.edu	Member	Faculty	Las Cruces Area	Library-Library Technical Services	Library
David	Brockmeyer	Univ Training Specialist, Sr	dbrockm@nmsu.edu	Chair Elect 2/9/12-6/30/12.	Exempt	Las Cruces Area	Center for Learning & Prof. Dev.	Senior VP for Admin and Finance
Monica	Brown	Assoc Professor	mobrown@nmsu.edu	Member	Faculty	Las Cruces Area	Special Educ and Comm Disorders	Education College
Teresa	Burgin	Director	tburgin@nmsu.edu	Alternate	Exempt	Las Cruces Area	Center for Learning & Prof. Dev.	Senior VP for Admin & Finance
Tom	Dean	Extension Specialist	tdean@nmsu.edu	Member	Exempt	Others Outside Las Cruces Area	Admin and Pgm Unit Socorro Cnty	Cooperative Extension Service
Monica	Dunivan	Coord, Assc	morascon@nmsu.edu	Alternate	Exempt	Las Cruces Area	Veterans Programs	Student Affairs & Enroll Mgt
Patricia	Harte;;	Admin, Financial Syst	phartell@nmsu.edu	Member	Exempt	Las Cruces Area	PSL Anderson Hall Research Center	Physical Science Laboratory
Allan	Kaplan	Assoc Professor	akaplan@nmsu.edu	Member	Faculty	Las Cruces Area	Arts & Sciences-Music	Arts and Sciences College
Bryan	Koller	Asst Professor	bkoller@nmsu.edu	Alternate	Faculty	Las Cruces Area	DACC Business Office Tech Pgm	DACC



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Carmen	Kottong	Admin Asst, Inter	ckottong@nmsu.edu	Alternate	Non-Exempt	Las Cruces Area	Exec VP and Provost	President Office
Cherri	Lambeth	Dir, Bus & Resource Planning	clambeth@nmsu.edu	Secretary/Treasurer 2/9/12-6/30/12.	Exempt	Las Cruces Area	Vice President Research	President Office
Katherine	Landers	Director, County Program	kalander@nmsu.edu	Member	Faculty	Others Outside Las Cruces Area	Admin and Pgm Unit McKinley Cnty	Cooperative Extension Service
Mari	Lanford	Admin Asst, Special/Executive	mlangfor@nmsu.edu	Member	Exempt	Las Cruces Area	English	Arts & Sciences College
Fred	Lilibridge	Assoc VP Inst Effect & Plan	FLilibridge@dacc.nmsu.edu	Chair Elect 7/1/11-2/8/12. Chair 2/9/12-6/30/12.	Exempt	Las Cruces Area	DACC Inst Effectiveness & Info Mgt	DACC
Jay	Lilywhite	Assoc Professor	lillywhi@nmsu.edu	Member	Faculty	Las Cruces Area	Ag Econmics and Ag Business	Agriculture and Home Econ College
Steven	Loring	Assoc Dir, AES	sloring@nmsu.edu	Chair 7/1/11-2/8/12. Past Chair 2/9/12-6/30/12.	Exempt	Las Cruces Area	Agricultural Experiment Station	Agricultural Experiment Station
Nancy	Oretskin	Professor	noretski@nmsu.edu	Member	Faculty	Las Cruces Area	Finance	Business Admin & Econ College
Anthony	Parra	Deputy Dir/Secretary of NMDA	anthony@nmsu.edu	Member	Exempt	Las Cruces Area	New Mexico Dept of Agriculture	New Mexico Dept of Agriculture
Dawn	Rafferty	Fiscal Asst, Sr	rafferty@nmsu.edu	Member	Non-Exempt	Las Cruces Area	Mathamatical Sciences	Arts and Sciences College
Karen	Reid	Asst Professor	kmreid@nmsu.edu	Member	Faculty	Community Colleges Outside of Las Cruces Area	ALCC Reg Academic Instruction	ALCC



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Peggy	Speigel	Mail Services Supervisor	elmerpeg@nmsu.edu	Member	Non-Exempt	Las Cruces Area	DACC Internal Services	DACC
Rebecca	Taulbee	Admin Asst, Sr	rtaulbee@nmsu.edu	Recording Secretary	n/a	n/a	n/a	n/a
Alice	Villa	Admin Asst, Inter	agvilla@nmsu.edu	Alternate	Non-Exempt	Las Cruces Area	Ag and Home Econ Col Bus Res PIng	Agriculture and Home Econ College
Pamela	Wood	Econ Devt Ofcr, Sr	pmwood@nmsu.edu	Member	Exempt	Las Cruces Area	Economic Dev VPres Office	President Office