

NMSU Employee Council
Employee Council Meeting Minutes
November 10, 2016
Milton Hall Rm. 85 at 2:30PM

Members Present: Kim Allbright, Adam Cavotta, Monica Dunivan, Gina Franks, Hiranya Roychowdury

Alternates Present: None

Members Online: Linda Beavers, Rosa de La Torre-Burmeister, Dave Schoep, Tammy Chaffee, Samantha Lish

Alternates Online: Naveen Puppala

Ex-Officio: Cherri Lambeth, Rene Yoder, Andrew Peña

Guests: Sandy Katayanagi, Annette McConnell (online), Cathy Ortega Klett (online), 13 others as guest online

1. Call to order
2. Welcome to members and guests
3. Approval of October minutes
 - a. Minutes approved with revision (T Chaffee wrong designation to move to voting faculty)
4. Shelly Stovall
 - a. Burrell College of Osteopathic Medicine
 - i. Handout provided.
 - ii. All requests to collaborate with BCOM are directed through Kevin Boberg, Vice President for Economic Development.
 - b. Accreditation Update
 - i. Participated in activity to identify importance of accreditation and defined parts of the re-affirmation process.
5. Recognition for Teri Diaz, Recording Secretary
 - a. Executive team will visit Teri in her office to present a plaque and thank her for her service to Employee Council.
 - b. We are seeking a volunteer to fill the Recoding Secretary position

6. New Business

- a. Nothing presented.

7. Event Updates

- Forums:
 - a. Legislative Updates (Nov. 15th @ 3:30pm, HSS Annex)
 - b. Transforming NMSU (Dec. 5th @ 2pm, CC Auditorium)
- Strategic Planning Committee update – Adam
 - a. Still working on a draft of the updated purpose statement.
- FLSA Resolution Update – Adam
 - a. Andrew Peña attended and indicated that annual leave donations are not possible given the timeframe and nature of how annual leave is accounted for in our system.
- Post Picnic update – Adam
 - a. Thanks to Employee Council for the great teamwork!
 - b. Putting together a standard operating procedure for similar events to help with planning for the next picnic.
- Founders Day, April 7, 2017 – Committee: Adam Cavotta, Keith Mandabach, Caitlin Wells, Julie Correa, Roseanne Bensley, and Monica Dunivan

8. Rene Yoder – Benefits updates

- a. Open enrollment closed. About the same amount of changes as we typically see.

9. Committee Reports

Send by Friday, November 11th, and I will forward to membership

10. Adjournment