

NMSU Employee Council  
Employee Council Meeting Agenda  
May 10, 2018  
Milton Hall Rm. 85 at 2:30PM

Members Present In Person: Adam Cavotta, Thaddieus Conner, Monica Dunivan, Anne Hubbell, Keith Mandabach, Pirtle, Louis Sandoval, Sonia White, Ex Officio: Eva Hernandez

Members Present Online: Samantha Lisch

Alternates Present In Person: Milen Bartnick, Letty Gallegos, Vandeen McKenzie (all eligible to vote at this meeting)

Alternates Present Online:

Guests: James Staley, University Communications

1. Call to order – meeting was called to order at 2:33
2. Welcome to members and guests
3. Approval of April minutes – Adam moved and Milen seconded, minutes approved
4. James Staley – presenting on Flat Stanley (Pistol Pete version)  
Adam provided some background including that the program had been a previous EC suggestion. The idea was to have a Flat Stanley –type Pistol Pete character to color and send around the world. The program would be to use with younger audiences. The idea would be for the character to be colored and posted to social media. Maybe to use as a contest for a t-shirt design for Homecoming. Anne suggested that the winking eye character in the handout was a little creepy. Sonia suggested moving the NMSU logo to the front of the hat to make it more visible. Someone suggested adding holstered pistols. There was a suggestion for a possible contest for a picture of the character taken at the farthest distance away from campus. The plans are to distribute to the LCPS schools. It was suggested that football tickets could be given to the contest winner. James will take our suggestions for the character and will send Monica any changes and any other information.
5. Benefits updates – Armando was not in attendance
6. Fringe Benefits Committee  
Adam had miscalculated the dates for the terms and we need to re-do the election. There are only two slots and four nominees. The by-laws do not indicate how voting needs to take place. Letty suggested using Doodle Polls to take the vote, so those members not present could vote. Milen made a motion on that suggestion, Louis seconded and all approved to use Doodle Pool for the vote.

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7. Bylaw changes

Monica read aloud four changes that she would like to make:

- Remove “Chair of First Light Federal Credit Union Award Committee” from Chair-Elect responsibilities because the award is no longer active.
- Remove “Aggie Spirt Award” from Bylaws under item 7 of the committees section because the award no longer exists.
- Remove “This committee will also be the lead coordinators for the annual employee service awards.” under item 7 of the committees section because this responsibility was transferred to an administrative unit of Human Resources.
- Remove entire “Summary Org Count” section because it is no longer accurate or relevant.

A 2/3 vote is required to make the changes. Monica will email the information to the members for vote in the July or August meeting. There are other changes that need to be made, but these will be the only ones for now.

8. 2018 NMSU Community College Roundup dates are Sept. 28-29 in Carlsbad.

Adam would like to attend to represent EC and to present on the Green Do training and have a presentation on the EC. However, hotels are expensive. There is a website [roundup.nmsu.edu](http://roundup.nmsu.edu) for more information. The proposal deadline is May 21<sup>st</sup>. Monica thinks attending is a great idea and she would be willing to partner and attend with Adam. Adam will inform the EC about the content of the presentation. EC does have a budget, but we’re not sure of the funds available. We will have to see what the funds will be or 2018-2019. EC can also fund for a couple people to attend the Domenici conference.

9. Employee Appreciation Picnic Sub-committee

Date for the picnic is Oct. 19. The event needs to be put on the university calendar. Monica asked for volunteers. Keith, Adam, Sonia Monica, and Vandeen volunteered. The chair will be elected at the first meeting.

10. Open Forums

- a. Employee Council (Who, what, where, when) – Monica will be setting up sessions to inform the university community about the EC. Possibly two sessions in the fall and two in the spring. Possible topics would be legislation and budget. Email Monica with any suggestions for topics.
- b. Listening Sessions (new Chancellor) – we may be setting up these session when the new Chancellor/President are on board.

11. Announcements

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- Commencement is Saturday. DACC's is today.
- Hooding ceremony is Friday.
- The WAC softball tournament is underway here on campus.
- There will be no June meeting since faculty are usually gone.
- Don't forget to use any annual leave over 240 hours!

12. Committee Reports

Monica Dunivan – UAC

- Grants will be having a big party to celebrate their 50th anniversary.
- Alamogordo will be celebrating its 60<sup>th</sup> anniversary.
- There are internships for the New Mexico legislature from July through December, apply by May 16<sup>th</sup>.
- There will be a Domenici conference, but not sure of the location. The candidates for Governor should be some of the speakers.
- NMSU data snippets – Judy Bosland is retiring
- Emerson Morrow is the new ASNMSU President.

Milen thanked Adam for emceeding the Chancellor Forums. Monica thanked everyone for attending and providing feedback. The board of Regents did ask Monica for feedback on the candidates and there may be an announcement on the selection at the upcoming BOR meeting. Monica will read the letter regarding employee raises at the meeting.

Anne had a question regarding Memorials especially to thank Chancellor Carruthers and Provost Howard. Milen motioned that we include remarks to that the Chancellor and Provost at the BOR meeting, Sonia seconded and was approved.

Send reports by Friday, May 11, 2018

13. Adjournment - Sonia motioned to adjourn, Letty seconded and was approved. Meeting adjourned at 3:21

Next Meeting: Thursday, July 12, 2018.