

NMSU Employee Council
Employee Council Meeting Agenda
August 9, 2018
Milton Hall Rm. 85 at 2:30PM

Members Present In Person: Adam Cavotta, Karina Pirtle, Louis Sandoval, Sonia White, Kim Allbright, Jennifer Chandler, Samantha Lish, Anne Hubbell,

Members Present Online: Tim Darden, Karla Volpi, Sam Smallidge, Thaddieus Conner

Alternates Present In Person: Milen Bartnick, Letty Gallegos, Vandeen McKenzie, Marisela Marquez (will be voting at this meeting)

Alternates Present Online:

Guests: none

1. Call to order at 2:31. Kim Albright chairing today's meeting. Milen, Vandeen, Marisela and Letty are eligible to vote at today's meeting.
2. Welcome to members and guests
3. Approval of July minutes – minutes were not available, table for September, Anne moved Sonia second, approved.
4. Adam Cavotta – announcement: Adam announced that he will be the interim Chief of Staff for the Board of Regents until Dec. 31. This would create a conflict of interest and he could make the time commitment to the Chair- Elect position. Adam will cancel the calendar invitations for the EC meetings for the rest of the year and Monica will re-send. He will also still do the Green Dot training at the Round-up, but not the planned EC session. Kim thanked Adam for all his work on EC over the years and members showed their appreciation through a round of applause.
5. Benefits updates – Armando was not present.
6. Vote/Fill vacant position on EC
 - a. 2 Exempt positions (1 SAEM staff and 1 other staff)
SAEM position – Marisela was nominated and accepted the nomination. Anne moved to approve by acclimation, Louis seconded, approved
Other – Sonia nominated Milen and Milen accepted the nomination. Anne moved to approve by acclimation, Louis seconded, approved
 - b. E-mail Monica if you are interested in the Chair-Elect position
We will need further clarification on alternates now that 2 have been made voting members. We will get clarification from Monica.

NMSU Employee Council
Employee Council Meeting Agenda
August 9, 2018
Milton Hall Rm. 85 at 2:30PM

7. Update on Tuition Remission for dependents (e-mail from December) – This is regarding the memo to allow dependents to use the Lottery and Dependent tuition. This is not as critical now as the Lottery percentage went up, but is still needed. The memo is working its way through the approval process. Vandeen recalls a “1st reading” somewhere. We will see if more information can be provided in the September meeting. There was a note from an August 14 meeting of the UAC about a 6-week comment period and then a 2nd read, but it was unclear who was responsible for or how the comment period was going to happen.

8. Update on Chancellor/President Quarterly Meeting – Monica, Kim and Letty met with them on August 1st. We brought up the Open Forums EC had hosted in the past and they were open to a Q and A type forum. They also want to attend an EC meeting either together or separately as their schedule allow. We did bring up several of the situations employees had faced the past few years. Pay raises were also discussed and we all agreed that more than 2% would be important. Letty brought up the “performance –based incentives” one of the BOR was quoted in the LC Sun News and the Chancellor responded that metrics would be established for each unit each year and that this would be the basis for performance evaluations and any merit raises. Letty mentioned that accountability needed to be foremost in this process. The Chancellor did mention that the first year might be messy, but that things would improve from there. We also brought up the 2 annual events we hosted and they were interested in keeping those. The Chancellor and President said that they would be reviewing the campus committee structure and that there would most likely be changes there. Overall, it was a very positive meeting and we felt that they are very supportive of the EC.
With regard to raises and salaries, someone asked that we may need to do a review of the insurance/salary tier tables to make sure those designations are still relevant or need to be updated as salaries have changed, but the tables have not.

9. Update on New Employee Orientation – Sonia White
Sonia conducted the first two sessions. The sessions introduce new employees to the EC. She provides them with links to the EC website. She handed out the Powerpoint presentation she is using. She also showed new employees pictures from the Employee Picnic and Founder’s Day. She said between 13-15 new employees were in attendance and included both faculty and staff from main campus and DACC.
Letty added that she would like to help with these sessions.

NMSU Employee Council
Employee Council Meeting Agenda
August 9, 2018
Milton Hall Rm. 85 at 2:30PM

10. Announcements

- a. Fall Convocation August 14 @ 9 a.m. in the Atkinson Recital Hall
- b. Classes begin August 15
 - Move In day starts August 10th
 - Louis brought athletic schedule posters for everyone to take.
 - The football team has their rings from the bowl game win.
 - Milen would like information from Monica where the committee assignments stand and asked if the group could provide input.
 - The Housing 1st year Residency committee has met and there were not many requests for exemptions.
 - Someone mentioned the Parking Committee should be kept as it provided students with a voice in this area.

11. Committee Reports

- a. Send reports by Friday, August 10, 2018

12. Adjournment – Milen moved to adjourn, Louis second, approved. Adjourned at 3:23

Next Meeting: Thursday, September 13, 2018.