

NMSU Employee Council  
Employee Council Meeting Agenda  
July 12, 2018  
Milton Hall Rm. 85 at 2:30PM

Members Present In Person: Adam Cavotta, Thaddieus Conner, Monica Dunivan, Keith Mandabach, Karina Pirtle, Louis Sandoval, Sonia White, Kim Allbright, Linda Beavers, Jennifer Chandler, Samantha Lish

Members Present Online: Tim Darden, Karla Volpi

Alternates Present In Person: Milen Bartnick, Letty Gallegos, Vandeen McKenzie, Marisela Marquez (will be voting at this meeting)

Alternates Present Online:

Guests: Jan Bonestroo, ASNMSU, Chief of Staff, Armando Molina, HR Benefits

1. Call to order at 2:34
2. Welcome to members and guests
3. Approval of May minutes – Motion to approve by Milen, seconded by Louis - approved
4. Benefits updates – Armando reminded the group about the 4% cost increase for health insurance that came effect July 1. The Sick Leave Bank enrollment period is open through July. The Insurance Committee is meeting next week on retiree benefits.

Adam added that he met with Armando regrading NMERB and any options employees have with retirement plan options. The meeting came out of an employee concern. Adam and Armando will be looking at state statute and NMSU policy. He will be getting the facts and information together and see if it is possible to make changes. The policy does seem to be in state statute and through the state legislature. Faculty have several choices. Keith added a bit more explanation about the different plans available to faculty. Adam and Armando will continue to research the subject.

5. Bylaw changes – Adam raised a point or discussion on Item 3 regarding service year awards. At this point, the coordination is in Human Resources which then works with the departments. Monica said that previously EC did not do much with the awards and just assisted in the process. She feels we should review the whole process. Each department handles the recognition of the service year awards. There had previously been a campus-wide ceremony that was not very well attended. Letty suggested rolling the recognition into the Employee picnic or Founder's Day. A motion was made to remove the current by-law because it is out-of-date. The by-law had been added because of a confusion over ownership of a recognition event. DACC's event is handled through the President's office and an evening reception is held with family also invited.

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Adam moved to approve the removal, Keith seconded and removal of the by-law was approved. It was noted that a quorum was present.

6. 2018 NMSU Community College Roundup – Adam and Monica will be presenting about EC. Adam will also present a session on Green Dot training and explained more about the process for the program. Send Adam and Monica ideas for the EC presentation. The goal is to find a way to better interact with folks outside of Las Cruces. They noted that hotels in Carlsbad are expensive, but there are discounts for Round-Up participants. Sonia also volunteered to go.
7. Employee Appreciation Picnic Sub-committee - The picnic is Oct. 19. The volunteers are Keith, Adam, Sonia, Monica and Vandeen. Vandeen volunteered to be chair. Marisela also volunteered.
8. Announcements
  - The EC exec team will have their quarterly meeting with the Chancellor and President on Aug. 1<sup>st</sup>. We will discuss the role of EC and compensation
  - EC will be participating in New Employee Orientation. Monica asked for EC to participate so that new employee will know about ED. The sessions are every other Monday at 10am and are usually at the Academic Research building. The first one is July 30th and the sessions are 30 minutes. If anyone is interested in helping email Monica. Monica will develop and outline and power point.
  - Recognition: EC presented Cherri Lambeth with a plaque in appreciation for her work with the Fringe Benefit committee.

9. Committee Reports

Monica Dunivan –

BoR – met on June 29 to review real estate items.

UAC – The president and chancellor will review the committee structure and will decide on any changes. They will gather feedback from committee members.

Facilities and Services shared the plans for the I 25 interchange update and roundabout to be done from January 2019 to August 2020. This will have a tremendous impact on campus traffic. There will also be work done on Espina in November/December. This will include pavement and ADA improvements. New pedestrian lights will be installed on Stewart. Emails can be sent to [askfs@nmsu.edu](mailto:askfs@nmsu.edu) with any questions.

Louis asked how retirees will be replaced on EC in light of Dario's retirement. Monica answered that the by-laws have a process to fill empty positions. SAEM and Admin/Fin have spots to fill to complete the term. Linda asked what the guidelines were for filling the spots on EC. There is not a limit on the current number of representatives from the branches. Monica will add Linda to the by-law review group. Also with regard to the by-laws; Article 4 F and G will need to be re-done. All by-laws will be reviewed at

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some point. Representative replacements will be done at the August meeting. Adam will suggest nominees from the current alternates of: Letty, Milen, Vandeen, and Marisela.

ASNMSU – Adam met with Emerson (ASMNSU president) about how student employees are represented at NMSU. Adam may propose later to have a member from ASMNSU on EC. Karla asked if the branches should be represented as well. Adam wants to possibly include union members and grad assistants.

10. Adjournment – Milen motioned to adjourn, Sonia seconded, approved. Adjourned at 3:36

Next Meeting: Thursday, August 9, 2018.